

THE TRIVANDRUM OPHTHALMIC CLUB

Regional Institute of Ophthalmology, Trivandrum – 695 035.

THE TRIVANDRUM OPHTHALMIC CLUB

07th JANUARY, 2013.

Registrar of Societies,
Trivandrum 695 001

Sir,

Sub: Filing of Amendments to Object Caluse and the Rules of Trivandrum Ophthalmic Club (TOC) under the Travancore-Cochin Literary, Scientific and Charitable Societies Registration Act, 1955.

Ref: - Registration Certificate No.T-159/12 dated 25.01.2012

The General Body of the **Trivandrum Ophthalmic Club (TOC)** in its meeting held on 04th January 2013, has decided to make certain amendments and add new clauses in the Objects and Bye-laws of the Society “**THE TRIVANDRU OPHTHALMIC CLUB**” (TOC). The amended Memorandum of Association and BYE LAW OF the aforesaid society are enclosed herewith for your kind approval and favourable action.

The amended and newly added clauses are marked in italics in the amended side of the Memorandum and Bye Law of the society which is attached herewith for your kind perusal.

We would request you to kindly make, record and attest the amendments of the aforesaid Society at the earliest.

Thanking you,

Yours faithfully,

1. Dr.Harikrishnan S, Pottakanayam, 49, Vrindaven Gardens, Pattom, Trivandrum – 695 004

2. Dr.Biju John, R-9, Jainagar, Medical College P O, Trivandrum – 695 011.

3.Dr.Minu Mathen, T.C.11/1942(1), Thattinakom, Parottukonam, Nalanchira P O., Trivandrum – 695 015.

4. Dr.Sonia Rani John, T.C.5/68(2), Kanjikavil, Akkulam, Sreekaryom P O, Trivandrum–695017.

THE TRIVANDRUM OPHTHALMIC CLUB

MEMORANDUM OF ASSOCIATION

01. Name: The Association shall be called **THE TRIVANDRUM OPHTHALMIC CLUB**. (In abbreviation and generally known as T O C.)
02. Address: Registered Office of the Association shall, until otherwise determined by the members, be at **Regional Institute of Ophthalmology, Trivandrum – 695 035.**
03. Area of Operation: The Association shall have activities anywhere and everywhere in the State of Kerala, and out of it (within India), if so decided by the Executive Committee and ratified by the General Body.

04. Objects and aim:

The Objects of the Association are:

1. Encouraging scientific research and experimental work in the field of Ophthalmology
2. Conducting seminars, CMEs and workshops to help members learn new techniques and understand new technologies.
3. Conducting medical camps in association with difference charitable organizations/clubs.
4. Establishing and maintaining reference libraries furnishing them with books, journals, CDs, cassettes and other learning aids relating to Ophthalmology
5. Observing and advising on legislation affecting Ophthalmologists and the Science and practice of Ophthalmology.
6. Publishing a journal, newsletters, books and owning and operating a website devoted to Ophthalmology.
7. Bringing the members of the Society together periodically at conferences.
8. Receiving subscriptions from members; donations and contributions from members, non-members, District Ophthalmic Bodies and other Ophthalmic Associations/ Societies and holding the funds in trust for any particular purpose/s for the advancement of the science and practice of Ophthalmology.
9. Co-operating with other medical bodies.
10. Organizing exhibitions of machinery/instruments/tools/appliances/medications pertaining to Ophthalmology with a view to encourage the manufacturing of the same in Trivandrum, Kerala and India.
11. Making rules, when deemed necessary, inter-alia relation to discipline and professional conduct of the members of the Society.

12. Making bye-laws, rules and regulations and to delete, alter, amend or add to the same as and when necessary.
13. Reducing the incidence of blindness by promoting awareness among the people, especially the tribal and socially economically weaker sections about prevention of eye ailments that may lead to blindness with emphasis on quality health care.
14. Abolishing all curable blindness in Trivandrum and whole of Kerala by holding eye camps in Trivandrum and other parts of Kerala, with Governmental/non-Governmental Agencies.
15. Aiding rehabilitation projects and welfare of the visually handicapped sections of the society by imparting training and implementing research in those areas.
16. Purchasing, holding, selling, renting or mortgaging properties, movable or immovable that may be necessary for the aforesaid objectives, and for any other purposes of the society obeying the 1955 Charitable Society Act.
17. Constructing, maintaining, altering, renting or leasing any building as and when necessary for the aforesaid objectives.
18. Doing such things as may be incidental or conducive to the attainment of the aims and objectives of the Society.

The general objectives of the Association shall be the development and promotion of the study and practice of Ophthalmology, to impart training, implement research and development and to such other acts that will improve the general well being of the visually handicapped sections of the society, and to promote social contacts among Ophthalmologists of Trivandrum and of Kerala and India at large.

19. **The Society shall not carry out/embark upon any activity in the nature of Trade, Commerce or Business, and shall not render any service in relation thereto or connected with the same, under any circumstance.**
20. **The benefits of the society shall be open to all irrespective of cast, religion, creed or sex.**

We the subscribers to this **Memorandum of Association** are desirous of forming this Association for the attainment of the objects cited hereinabove and have signed this document against our respective names for the purpose of getting it registered under the Travancore Cochin Scientific and Charitable Societies Act XII/1955.

DECLARATION

It is hereby solemnly and truly affirmed that there is no other association functioning in the same name as above within our area of operation.

Sl. No.	Name & Address	Occupation	Designation	Signature
1.	Dr.Harikrishnan S Pottakanayam 49, Vrindaven Gardens, Pattom, Trivandrum – 695 004	Ophthalmologist	President	
2.	Dr.Minu Mathen T.C.11/1942(1), Thattinakom, Parottukonam Nalanchira P O., Trivandrum – 695 015.	Ophthalmologist	Secretary	
3.	Dr.Sonia Rani John T.C.5/68(2), Kanjikavil, Akkulam, Sreekaryom P O Trivandrum – 695 017.	Ophthalmologist	Treasurer	
4.	Dr.Biju John R-9, Jainagar, Medical College P O Trivandrum – 695 011	Ophthalmologist	Vice President	
5.	Dr.Devin Prabhakar Divya Prabha Eye Hospital Kumarapuram-Kannanmoola Road, Trivandrum – 695 011.	Ophthalmologist	Executive Member	
6.	Dr.Jayalekshmi Gopala, PRA 151C, Padayani Road, Maruthankuzhy Vattiyoorkavu P O Trivandrum – 695 013.	Ophthalmologist	Executive Member	
7.	Dr.Simon George GV/B7, Rajiv Shylaja Lane Nalanchira P O, Trivandrum – 695 015.	Ophthalmologist	Executive Member	
8.	Dr.Sara Kuruvila Aradhana Eye Institute Ganga Nagar, Near Kuriathy LPS Manacaud, Trivandrum – 695 009.	Ophthalmologist	Executive Member	

THE TRIVANDRUM OPHTHALMIC CLUB

BYE LAWS

- 01. Name:** The Association shall be called **THE TRIVANDRUM OPHTHALMIC CLUB**. (In abbreviation and generally known as T O C)
- 02. Address:** Registered Office of the Association shall, until otherwise determined by the members, be at **Regional Institute of Ophthalmology, Trivandrum – 695 035**.
- 03. Area of Operation:** The Association shall have activities anywhere and everywhere in the State of Kerala, and out of it (within India), if so decided by the Executive Committee and ratified by the General Body.
- 04. Objects and aim:**
- The Objects of the Association are:
1. Encouraging scientific research and experimental work in the field of Ophthalmology
 2. Conducting seminars, CMEs and workshops to help members learn new techniques and understand new technologies.
 3. Conducting medical camps in association with difference charitable organizations/clubs.
 4. Establishing and maintaining reference libraries furnishing them with books, journals, CDs, cassettes and other learning aids relating to Ophthalmology
 5. Observing and advising on legislation affecting Ophthalmologists and the Science and practice of Ophthalmology.
 6. Publishing a journal, newsletters, and books and owning and operating a website devoted to Ophthalmology.
 7. Bringing the members of the Society together periodically at conferences.
 8. Receiving subscriptions from members; donations and contributions from members, non-members, District Ophthalmic Bodies and other Ophthalmic Associations/ Societies and holding the funds in trust for any particular purpose/s for the advancement of the science and practice of Ophthalmology.
 9. Co-operating with other medical bodies.
 10. Organizing exhibitions of machinery/instruments/tools/appliances/medications pertaining to Ophthalmology with a view to encourage the manufacturing of the same in Trivandrum, Kerala and India.
 11. Making rules, when deemed necessary, inter-alia relation to discipline and professional conduct of the members of the Society.

12. Making bye-laws, rules and regulations and to delete, alter, amend or add to the same as and when necessary.
13. Reducing the incidence of blindness by promoting awareness among the people, especially the tribal and socially economically weaker sections about prevention of eye ailments that may lead to blindness with emphasis on quality health care.
14. Abolishing all curable blindness in Trivandrum and whole of Kerala by holding eye camps in Trivandrum and other parts of Kerala, with Governmental/non-Governmental Agencies.
15. Aiding rehabilitation projects and welfare of the visually handicapped sections of the society by imparting training and implementing research in those areas.
16. Purchasing, holding, selling, renting or mortgaging properties, movable or immovable that may be necessary for the aforesaid objectives, and for any other purposes of the society obeying the 1955 Charitable Society Act.
17. Constructing, maintaining, altering, renting or leasing any building as and when necessary for the aforesaid objectives.
18. Doing such things as may be incidental or conducive to the attainment of the aims and objectives of the Society.

The general objectives of the Association shall be the development and promotion of the study and practice of Ophthalmology, to impart training, implement research and development and to such other acts that will improve the general well being of the visually handicapped sections of the society, and to promote social contacts among Ophthalmologists of Trivandrum and of Kerala and India at large.

05. Membership:

Membership of the Association shall be open to any Qualified Ophthalmologist, who subscribes to the objectives of the society.

Membership shall be of **two** types.

1. **Life Membership:** Any Person, who is a graduate in Modern Medicine, with permanent registration with any Medical council in India, having post- graduate qualification **(in Ophthalmology)** from any recognized university/ institute/ board in India or outside, and who has paid a one time, non-refundable subscription of **Rs.2,000/-** or the amounts fixed by the General Body from time to time, shall be eligible for Life membership.

Once the General Body ratifies their membership, they will be issued a membership certificate and/or a photo ID card with the life membership number. This number has to be quoted in all correspondence with the Society, and the photo ID card to be produced then asked for at the time of voting or any other time.

2. **Associate membership** – Any person who is a graduate in modern medicine **and is a Post Graduate Student of Ophthalmology shall be eligible for associate membership.** The membership fee is **Rs.500/-** or the amounts fixed by the General Body from time to time. **(An associate member has no voting rights whatsoever)**

Membership shall become effective only after the ratification by the General body. Any new member, whose membership is under consideration, shall take part in the deliberation of any meeting of the society, held prior to his/her membership being ratified, with the permission of the President. He/she, however, shall not have the right to vote until the ratification of membership. (Ratification of new members will be done in the annual general body meeting)

All applications for membership shall be dispensed by the Executive Committee of the Society. No person can claim membership as a matter of right. It shall be competent to the Executive Committee to refuse admission to any person, without assigning any reason.

The Executive Committee shall be able to raise, lower or waive the membership fees for any individual/organization/group at its discretion, subject to the approval of the General Body.

Cessation of membership

Membership of the Association shall Cease

- 1) By voluntary resignation as from a specified date.
- 2) If the Executive Committee decides by two-third majority to delete the name of the member from the register for any proved unprofessional behaviour or conduct, and is confirmed by the General Body by two-third majority at its next meeting. Before any disciplinary action of such nature is taken, the concerned member shall be served with a notice asking to be present before the next meeting of the Executive Committee and shall be given an opportunity to explain.

06. Executive Committees:

The affairs of the Association shall be managed by an Executive Committee consisting of Office bearers and executive committee members. The total number of executive committee members including office-bearers shall not be less than 7 or more than 50.

Office-Bearers

1. President
2. Vice-President
3. Secretary (Executive head of the Society)
4. Treasurer
5. Scientific committee chairperson
6. Joint secretary
7. Immediate Past Secretary.
8. Immediate past president

Executive Committee members

The total number of executive committee members shall not be less than 7. They shall be members of the society residing and practicing in Kerala and who fulfill the eligibility criteria of the TOC office-bearers' post.

The first Executive Committee of TOC shall consist of seven members as under:

1. President
2. Vice President
3. Secretary

4. Treasurer
5. Executive Member
6. Executive Member
7. Executive Member

The General Body to be convened within thirty days after the formation of the society shall co-opt the other executive committee members so as to conform to this Bye Law.

07. Election of Office Bearers:

Elections

1. One Vice-President shall be elected by the General Body every year at the **Annual General Body meeting in the non election years and along with elections in the election years**. He/she will hold office till the next Annual General Body, then becoming the President for the next year. The Vice-President shall become the President, if by any reason the President is unable to carry out his duties.
2. The other office-bearers shall be elected at the General Body meeting every alternate year and shall hold office for two years.

3. Posts of TOC

a) Executive Committee Members

Any member of three years good standing in TOC, residing and practicing in Trivandrum is eligible to be an Executive Committee Member.

b) Secretary , Treasurer, **Scientific committee chairperson and Joint secretary**

Any member of three years goods standing in TOC, residing and practicing in Trivandrum is eligible to the above post.

c) Vice President

Any member of three years standing in the Society, residing and practicing in Trivandrum and has held one of the senior offices (Secretary or Treasurer) for at least one term, is eligible for the post of the Vice-President.

4. ELECTION PROCEDURE

The Secretary shall have the nomination form published and make them available at the Registered Office to all the members by **15TH** of June of the election year.

Completed nomination has to reach the Secretary on or before **25th** of June.

Last date for withdrawal of nominations will be 30th of June.

Election shall be conducted by **within 45 days of date for withdrawal of nominations.**

One person can contest for one post only.

The Secretary shall scrutinize the nominations and handover the valid nominations to the Returning Officer, who shall be a senior member of the TOC appointed by the President in consultation with the Executive Committee.

The Returning Officer shall announce the candidates for the various posts atleast 15 days before the date of election, and this information shall reach the members along with the notice for the General Body Meeting.

Voting can be conducted by secret ballot or via a valid online voting platform as decided by the TOC for that year.

Only life members with their TOC ID cards or any other (decided on by the Returning Officer) will be allowed to vote. Voting by proxy is not allowed.

Results of the election shall be announced at the Annual general Body Meeting by the returning officer.

If no nominations are received for a post, fresh ones can be called for from the floor of the General Body Meeting in case of a contest election by secret ballot shall be conducted at the end of the General Body.

5. In the event of the vacancy occurring amongst the office bearers, other than the Executive Committee Members during the course of the year, the existing TOC members shall elect (AS PER REGULAR ELECTION PROCEDURE) the officer bearer/s from amongst themselves. The persons so elected shall hold office for the period by which his/her predecessor would have functioned. (Vacancies so filled shall not exceed three during the year)
6. Office-bearers shall cease to hold office
 - a) When their term is over
 - b) If by a resolution, the General body decides, (by two-thirds majority) that the office bearer/s be removed from office.
 - c) By voluntary resignation submitted to the president.
7. Any Office-bearer/Executive Committee Member, who fails to attend 50% of Executive Committee meetings in a term, without valid reason shall be disqualified from contesting for any post of TOC for a period of six years.

The President

He shall regulate the proceedings of the Association and executive Committee. He shall enforce the observance of rules and regulations. He shall sign the minutes of the Executive Committee and the General Body. Throughout the year he shall act in the capacity of the President of the society for whatever action the Society may have to take prior to the next meeting of the General Body.

The Secretary

- 1) The Secretary shall manage all the correspondence and shall keep the minutes of Executive Committee and General body meetings, which shall be read and confirmed at the succeeding meeting of each. He shall have charge of the office and keep a register of all papers communicated to him. He shall be responsible to the Society. All records shall be open to scrutiny by any member of Executive Committee/Office-bearer.

- 2) All documents, conveyance contracts shall be executed jointly by the President, Secretary and the Treasurer.
- 3) The properties of the societies shall be under the control of the Secretary.
- 4) The Secretary shall perform the usual functions of his office and shall be responsible for carrying out the resolutions of the Society.
- 5) The Secretary may incur an extra-ordinary expenditure of not more than **Rs.5,000/-** without the sanction of the Executive Committee except as provided in the budget.
- 6) The Secretary shall keep a record of the proceedings of the Executive Committee and all accounts shall be open to any member of the Executive Committee. The minutes of each meeting of the Committee shall be read and confirmed at the succeeding meeting.

The Secretary shall perform such tasks as entrusted to him by the President in consultation with the Executive Committee. He shall be in charge of maintaining and periodically updating the Members' Directory.

The Treasurer

- 1) The Treasurer shall receive the money due to the Society and shall make all payments in accordance with the rules framed by the Executive Committee and shall keep account of all transactions. Every receipt issued shall be signed by him. He shall prepare a statement regarding the financial position of the Society which shall be audited by certified auditors and shall present the same at the Annual General Body for adoption.
- 2) The Treasurer shall prepare a budget and present before the Executive Committee and then before the general body for sanction.
- 3) The accounts of the Society shall be operated jointly by the Secretary and the Treasurer.

The Scientific Committee Chairperson

He/ She shall be in charge of organizing the scientific content of the monthly meetings and the annual conference in consultation with the president and the secretary.

Joint Secretary

He/She shall bring out the TOC Newsletter at regular intervals. In case the secretary;s post becomes vacant before end of the term, he/she shall holl the office for the remaining tenure. In such an instance, a Joint secretary shall be nominated by the President from the existing executive committee members and ratified by the general body in a subsequent meeting.

The Executive Committee

1. Executive Committee shall have the power to deal with the money of the Society and to borrow such sums of money as it may resolve as tending to the benefit of the Society.
2. Such money and properties of the Society that are not utilized for the objects of the Society shall be deposited in a bank **OF** choice by the Executive Committee in its sole discretion.
3. The Executive Committee shall have the power to purchase, construct acquire on lease, or exchange, or on hire, by gift or otherwise any real or personal property. It shall further have the power necessary or convenient for the purpose of the Society and to improve, develop, manage, mortgage, sell, dispose of, turn to account or otherwise deal with all or any part of the Society, not vested in the Trust.
4. The Executive Committee shall have the power to receive or refuse gifts, donations, contributions or bequests on behalf of the Society.
5. The Executive Committee shall have the power to constitute new endowment funds out of new or existing funds, subject to ratification by the General Body.
6. The Executive Committee shall constitute as many committees as it deems fit for furtherance of the objects of the society. These committees may form bye-laws of their own for their functioning with the approval of the Executive Committee.
7. Ordinarily the resolutions of the Executive Committee shall be subject to ratification by the General Body.

08. Meetings

Executive Committee/general body Meetings

- 1) Members of the Executive Committee shall meet at least twice an year, one preferably just before the Annual General Body. More than half the total number shall form the quorum.
- 2) The Secretary shall circulate the agenda for the meeting at least **21 days before the Annual General Body meeting.**
- 3) The President when present shall preside at the meeting of the Executive Committee and the General Body in his absence the Vice President shall officiate for him/her. In the absence of the President and the Vice President, the Senior Most Executive Committee Member or the Senior Most Member shall officiate for the President.
- 4) The voting shall be by secret ballot.
- 5) Whenever the Secretary deems it desirable to have the opinion of the Executive Committee and if it is impossible/inconvenient to call a meeting, he/she shall do so by post, whenever possible or by telephone or internet/e-mail, and according to the view of the majority.

- 6) The General Body shall meet at least once a year. The quorum shall be one-third the membership or fifteen members, whichever is less. In the event of the quorum not being met, the meeting may be adjourned and recalled after half an hour.
- 7) Extra-ordinary general Body may be called by the Secretary, under instruction, from the President, as and when required.

Annual Conference

The Secretary shall arrange to hold a conference once every year unless it becomes impossible due to unavoidable circumstances.

Changes in the rules

- A) The Executive Committee shall have the power to recommend to the General body, any changes in the rules of the Society, provided atleast 21 days notice is given to the members before the General Body is called.
- B) Any member desirous of proposing any changes in the rules of the Society shall forward the proposal to the Secretary in writing. He/she shall include it in the agenda for the next executive committee meeting for discussion and further action.
- C) No alteration or addition to the existing rules shall be made without the sanction atleast **two third** of the members of the General Body present in the event of the quorum not being met, the meeting may be adjourned and recalled after half an hour.

This may be made only after obtaining the prior permission of the Commissioner of Income Tax authorities, if this deed is registered with Income tax authorities as required under provisions of Income Tax Act. No such amendments shall alter the basic character of the society and shall not be repugnant to the provisions of section 2(15),11,12 &13 of the income tax act.

General Body

The General Body of the Society shall consist of all the members.

The General Body shall be the final authority in all matters of the Society. The ownership of all the properties of the Society shall be vested with the General Body.

It shall meet once every year in the month of July or as decided by the General Body. The Secretary shall convene the meeting by sending 21 days clear notice. Executive Committee can convene extra-ordinary General Body at shorter notice.

The quorum shall be one third of the current membership or fifteen members, whichever is less. In the event of the quorum not being met, the meeting may be adjourned and convened half an hour later.

The General Body shall consider and approve of the reports by the Secretary, The Treasurer, and the **Scientific committee chairperson.**

The General Body shall approve of any membership applications to the Society.

The General Body shall elect the office bearers of the Executive Committee.

The General Body shall scrutinize and ratify the decisions of the Executive Committee as and when necessary.

09. Funds

The funds of the Society shall consist of

- Money received from sponsors
- Grants/aid received from Central/State Governments or from foundations/societies/organizations or any other regional, national or international bodies.
- Money, land and/or other property received or collected by the way of donation, gift bequest or otherwise from persons.
- *Any other income/receipt arising from the operations of the society shall also form part of the Fund.*
- *Any receipt with specific direction to treat the above receipts as part of the corpus of the Trust or separate fund shall be treated accordingly.*
- **Membership fees**
- **Accounts**

10. Properties of the Society

- All the money received from any sponsors.
- Grants or aid received from Central/ State governments or from any foundations or organizations or any other national/ international bodies.
- Money, land or any other property received or collected by the way of donation, bequest or otherwise from person/s and
- Membership fees

Shall be considered as the property of the Society and shall be applied towards the promotion of the objectives set forth in the Memorandum of Association and according to the rules and regulations of the Society only.

11. General

01. In these Rules

(a) 'Association' and 'Society' shall mean The Trivandrum Ophthalmic Club (T O C).

(b)“General Body” means General Body of Trivandrum Ophthalmic Club (T O C).

02. The financial year of the Association shall be the financial year namely 1st April to 31st March.
03. The Executive Committee shall out of the general funds of the Association meet all expenditure necessary for carrying out the objects of the Association. Funds collected or ear-marked for any special purpose shall be utilized for that purpose and the balance, if any, left shall be added to the general funds of the Association.
04. The funds of the Association which are not required for immediate expenditure shall be invested in interest bearing deposits in suitable banks or in Government Securities, at the discretion of the Executive Committee. It shall be the Endeavour of the Executive Committee to invest the funds of the Association in banks to yield maximum returns to the Association.
05. The Secretary shall be in charge of all funds and properties of the Association. A bank account shall be opened in the name of the Association and all funds belonging to the Association shall be deposited therein except for the imprest cash to be kept with the Treasurer. The bank account shall be operated by the Secretary jointly with the Treasurer. In the absence of one or both of the above, the bank account shall be operated on the basis of a decision to be taken by the Executive Committee.
06. The Treasurer shall maintain correct accounts of the income and expenditure of the Association and such vouchers shall be submitted to the Executive Committee at every meeting for approval.
07. The accounts of the Association shall be *closed by 31st March every year and* shall be audited annually by a Chartered Accountant appointed by the Executive Committee and the audited financial statement countersigned by the secretary shall be submitted to the committee within such time as it may direct.
08. The Secretary and the Treasurer shall be competent to receive subscriptions, donations and all other monies on behalf of the Association and issue receipts for the same.
09. The Secretary shall record and maintain the minutes of all meetings of the Executive Committee and of all general meetings of the Association in separate Minute books.
10. The Secretary shall maintain an up date list or members of the Association with their correct addresses. Such lists shall be printed at such times as may be directed by the Executive Committee.
11. The Secretary shall carry on all correspondence on behalf of the Association, maintain all its records, send notice of meetings and attend to all business of the Association and shall be responsible for carrying out all resolutions.
12. The Treasurer shall have a recoupable imprest cash of up to **Rs,5,000/- (Rupees Five Thousand only)** from the general funds of the Association for expenditure on postage, stationery and other contingencies. The Treasurer shall keep a correct account of all expenditure met from the imprest cash drawn form time to time.

13. The power to admit or readmit any person as a member and to accept and resignation of membership, shall vest in the Executive Committee.
14. The Executive Committee shall have the power to appoint sub-committees for carrying out specific functions relating to any of the objectives/activities of the Association and also to do such other acts and transactions as are consistent with the objects of the Association.
15. The Executive Committee may make bye-laws not inconsistent with these rules for the efficient management of the business of the Association.
16. No person shall be enrolled as a **new** member under any category from the date **of declaration of elections**.
17. The Association may at a general body meeting amend these rules:
Provided that no proposal for amendment shall be considered by the meeting unless all the members have had seven clear day's notice for the purposed amendment and provided further that no amendment shall be deemed to have been passed by the meeting unless it is supported by two thirds of the number of members present at the meeting.
18. Amendments to be made to the existing rules of the Association from time to time will not affect the rights of the different class of members already present in the list of members maintained by the Secretary.
19. *In the event of dissolution or winding up of the society, the assets remaining as on the date of dissolution shall under no circumstances be distributed among the Office bearers/ Members of the Managing Committee/Members of the Governing Body, but the same shall be transferred to another Charitable Trust/ Society, Association / Institution whose objects are similar to those of this Trust and which enjoys recognition under relevant section/provisions of the Income Tax Act, 1961.*
20. *The funds / income of the Trust shall be solely utilized for achieving the objects of the Trust and no portion of it shall be utilized for payment to members/office bearers by way of profit, dividend ,interest etc.*
21. *The investment of funds of the Trust shall be made only in accordance with the provisions of section 11 (5) read with section13 (1)(d) of the Income Tax Act and/or other applicable provisions.*
22. *The society formed is irrevocable.*

AUTHORISATION

We the subscribers to the Memorandum of Association and byelaws of **THE TRIVANDRUM OPHTHALMIC CLUB** hereby duly authorize **Dr.Minu Mathen**, T.C.11/1942(1), **Thattinakom, Parottukonam, Nalanchira P O, Trivandrum – 695 015** who is also one amongst the subscribers to the above society to represent us and do all acts and things required to be done before the Registering Authority for the purpose of getting the above society registered under Travancore Cochin Scientific and Charitable Societies At XII/1955 including presenting and signing of all documents connected with the registration.

Sl.No.	Name & Address	Occupation	Designation	Signature
1.	Dr.Harikrishnan S Pottakanayam 49, Vrindaven Gardens, Pattom, Trivandrum – 695 004	Ophthalmologist	President	
2.	Dr.Minu Mathen T.C.11/1942(1), Thattinakom, Parottukonam Nalanchira P O., Trivandrum – 695 015.	Ophthalmologist	Secretary	
3.	Dr.Sonia Rani John T.C.5/68(2), Kanjikavil, Akkulam, Sreekaryom P O Trivandrum – 695 017.	Ophthalmologist	Treasurer	
4.	Dr.Biju John R-9, Jainagar, Medical College P O Trivandrum – 695 011	Ophthalmologist	Vice President	
5.	Dr.Devin Prabhakar Divya Prabha Eye Hospital Kumarapuram-Kannanmoola Road, Trivandrum – 695 011.	Ophthalmologist	Executive Member	
6.	Dr.Jayalekshmi Gopala, PRA 151C, Padayani Road, Maruthankuzhy Vattiyoorkavu P O Trivandrum – 695 013.	Ophthalmologist	Executive Member	

- | | | |
|--|-----------------|------------------|
| 7. Dr.Simon George
GV/B7, Rajiv Shylaja Lane
Nalanchira P O, Trivandrum – 695 015. | Ophthalmologist | Executive Member |
| 8. Dr.Sara Kuruvila
Aradhana Eye Institute
Ganga Nagar, Near Kuriathy LPS
Manacaud, Trivandrum – 695 009. | Ophthalmologist | Executive Member |